

**MAXFIELD PUBLIC LIBRARY TRUSTEES' MEETING**

**MINUTES of May 1, 2017**

Molly Ashland called the meeting to order at 5:05 PM, seconded by Carrie James.

In Attendance: Trustees Molly Ashland, Carrie James, Alternate Herb Huckins, Diane Miller; Library Director Deborah Gadwah-Lambert

Acceptance of minutes: The Trustees reviewed the minutes from the March meeting. Molly moved to accept; seconded by Carrie. All were in favor. The trustees reviewed the Director's Report, which consisted of the following:

Programs:

A Candy Science Program went well though with a few less attendees then the last school vacation program.

A 75" commercial grade TV will be installed in the meeting room and will include a 5 year protection program. This ended up being half of the quote from the Media Company.

An ad has been placed in the Concord Monitor looking for a custodian; we have had little response so far.

The Mind in the Making program which Deborah has participated in turned out to be very interesting. Our Director has now been trained to teach an 8 week class for Parents and Caregivers on the 7 Skills for engaged learning; addressing the social emotional skills for learning.

The theme for Loudon Old Home Day this year is Animals and the trustees and director will be putting something together to participate. Carrie, Diane and Molly volunteered to be here to facilitate.

We are planning a Touch a Truck event to kick off this year's summer reading program.

Building Maintenance and Repairs:

A quote has been obtained and the new flooring for the meeting room will be put in.

The next Trustees' meeting was scheduled for 6/12/2017 at 5pm.

Adjournment: Molly made a motion to adjourn the meeting at 5:50pm seconded by Carrie. All were in favor.

