

MAXFIELD PUBLIC LIBRARY TRUSTEES' MEETING

MINUTES of November 7, 2016

Molly Ashland called the meeting to order at 5:05 PM

In attendance: Trustees Molly Ashland, Alice Tuson; Alternate Herb Huckins, Diane Miller; Library Director Deborah Gadwah-Lambert

The Trustees welcomed Diane Miller as a newly appointed Alternate. Diane was appointed a voting member in the absence of Carrie James. Alice will serve as Secretary in the absence of Carrie James.

Acceptance of minutes: The Trustees reviewed the minutes from the October 3rd meeting. Molly moved to accept the minutes as proposed; seconded by Alice. All were in favor.

The Trustees reviewed the Director's Report, which consisted of the following:

Debbi will apply for the Family Place Libraries Grant. Family Place Libraries promotes a national model for transforming public libraries into welcoming, developmentally appropriate early learning environments for very young children, their parents, and caregivers. The model aims to ensure that all children enter school ready and able to learn and makes libraries a key early childhood and family support organization.

The NH Retirement Audit went well. One minor modification would be that the Library would need to enter data as a weekly number.

The new flooring in front of the circulation desk has been completed. The project was several hundred dollars under budget!

Ghosthunter Dustin Pari's program was a full house and was very timely for Halloween.

The new water cooler has been delivered and water to the drinking fountains have been turned off.

Debbi volunteered to decorate her car and hand out candy to trick-or-treaters at the Trunk or Treat.

Upcoming programs include Creative Feast (creating a delicious Thanksgiving menu), a visit from local author Mark Okrant, and Polar Express.

There was discussion regarding advertising of upcoming programs and types of programs in the future. It was agreed that the Library should try a wide variety of programs to see what interests Loudon residents. The Library is always open to suggestions on programming and may send out another survey to gather information from Loudon residents on programs that may be of interest to them.

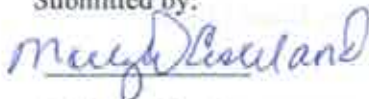
The Trustees reviewed the proposed 2017-18 budget. This will be sent to the Selectmen and a meeting time will be set up to discuss the budget for next year.

Molly

The next Trustees' meeting was scheduled for December 5, 2016 at 5 PM.

Adjournment: Alice made a motion to adjourn the meeting at 5:55 PM; seconded by Molly.
All were in favor.

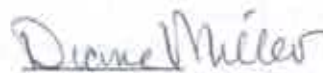
Submitted by:



Molly Ashland



Alice Tuson



Diane Miller